#### **Vendor Insurance Requirements Equity Commonwealth**



(i) Except as provided hereafter, all Vendors hired to perform work at each Property shall maintain the following insurance, in the following amounts, or such other amounts as reasonably appropriate for the Vendor services performed:

#### **INSURANCE MINIMUM LIMITS**

- Workers' Compensation
  - as required by statute in the state where the applicable Property is located and where any
    operations relating to the contract are located, with waiver of subrogation against HUB
    Properties Trust, Equity Commonwealth, Equity Commonwealth Management, LLC and
    CBRE, Inc.
- Employer's Liability
  - \$500,000 each accident
  - \$500,000 per disease
  - \$500,000 Disease Policy Limit
- Commercial General Liability\*
  - \$1,000,000 per occurrence
  - \$2,000,000 aggregate
- Business Automobile Coverage
  - \$1,000,000 (any auto/owned/non-owned/hired) per accident
- Excess Umbrella
  - \$5,000,000 for the following trades:
    - Construction Steeplejack
    - Disaster Restoration
    - Environmental Remediation
    - Exterior Roof Maintenance/Replacement
    - Window Glass Repair/Replacement
    - Elevators/Escalators
    - Manlift/Davit Maintenance
  - \$3,000,000 for the following trades
    - Window Washing
  - \$1,000,000 for all other trades
- AM Best Rating of A-/VII

\*Vendors may fulfill their insurance obligations through the use of any combination of primary and umbrella coverage. This coverage shall be primary to Owner's, Manager's and Submanager's insurance and will cover Owner, Manager and Submanager as Additional Insureds for claims arising out of the Vendor's ongoing and completed operations for or on behalf of Owner, Manager or Submanager. Owner, Manager and Submanager shall be named as Additional Insureds (see below) by endorsement to Vendor's Commercial General Liability and Auto Liability insurance policies.

- (ii) If a Vendor's work involves professional design or engineering, special evidence of \$1,000,000 in professional liability coverage may also be required by Manager.
- (iii) If a Vendor's work involves any hazardous or toxic substances or materials such as Asbestos or Asbestos abatement, special evidence of \$1,000,000 in Contractor's Pollution Liability coverage may also be required by Manager.
- (iv) Manager or Submanager may require additional coverage as they deem reasonable and may waive certain limits or requirements on a case-by-case basis. Submanager shall require each Vendor to submit

certificates of insurance and endorsements in form and substance satisfactory to Manager or Submanager as evidence of the coverages required. Each required policy will provide for (A) waiver of subrogation against Owner, Manager and Submanager; and (B) if Vendor's liability insurance limit is subject to a policy aggregate, the aggregate limit must apply per project, or per location. All such policies will provide for 30 days' prior written notice to Submanager or Manager of cancellation and shall be issued by insurers with a Best's rating of A - VII or higher as reported in the most recent Property & Casualty Reports Key Rating Guide edition.

(v) For Projects in which Submanager acts as Project Submanager, Manager will require all PJM Contractors to extend broad form indemnities to all of Owner, Manager and Submanager and name Owner, Manager and Submanager as additional insured.

Owner, Manager and Submanager are defined below and should always be listed as Additional Insureds:

All service providers should name the HUB Properties Trust, Equity Commonwealth, Equity

Commonwealth Management, LLC and CBRE, Inc. as additionally insured by endorsement

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## SAMPLE INSURANCE ENDORSEMENT - CG 20 10 - Duration of Project Only

Additional Insured: HUB Properties Trust, Equity Commonwealth, Equity Commonwealth Management, LLC and CBRE, Inc.

ISO | Commercial General Liability Forms | 07/01/04

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY CG 20 10 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

#### ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR **ORGANIZATION**

This endorsement modifies insurance provided under the following:

#### COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SCHEDULE

Or Organization(s):	Location	Of Covered Operations	
oformation required to complete this Schedule. If not shown about		le The Declarations	8

- A. Section II Who Is An Insured is amended to include rson(s) or organization. shown in the Schedule, but only with respect to liability advertising injury" caused, in whole or in part, but odily injury",
  - 1. Your acts or omissions; or
  - 2. The acts or omissions of those acting on half;
  - in the performance of your angoing operation for the additional insured(s) at the location(s) designated above.
- B. With respect to the insurance and ded to these additional insurance the following additional exclusions apply:
  - This insurance does not apply
  - and does not ap a lify injury or "to fur, it does not apply and does not apply in the light of the second supply and the second supp location o
  - work" out which the wary or damage arises has been put to its Intended use by any er contractor or subcontractor engaged in performing operations for a

CG 20 10 07 04

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## Additional Insured **Endorsement Form**

**Duration of Project Only** 

### SAMPLE INSURANCE ENDORSEMENT - CG 20 37 Completed Operations Only

Additional Insured: HUB Properties Trust, Equity Commonwealth, Equity Commonwealth Management, LLC and CBRE, Inc.

ISO | Commercial General Liability Forms | 07/01/04 POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Information required to complete this Schedule, if not s	shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

CG 20 37 07 04

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> Additional Insured Endorsement Form

**Completed Operations Only**